	**The Beausoleil Housing Department is currently Recruiting 1 - 2 additional members to sit on the Housing Committee**	**Date Posted** November 9, 2026 **Deadline Date** Until filled **Details** As per Terms of Reference. Please request copy at the Housing Office

All interested members are asked to submit a letter of interest expressing their interest and commitment to be a part of the Housing Committee

We are looking to recruit 1 – 2 additional committee members who will meet monthly or when required to carry out the following roles and responsibilities until June 2027.

ROLES & RESPONSIBILITIES:

- Ensure adherence to housing policy and review bi-annually for updates or as required;
- Participate in the selection of new tenants and homeowners for new rental units and rental units through the Point system and make recommendations to Chief and Council through the Housing Manager and/or Portfolio Councillor;
- Ensure information, procedures etc. are relayed to the membership;
- Keep informed on housing rental issues;
- Attend and participate at housing related meetings and general meetings;
- Inform Council on all matters relating to housing and accept duties as requested by Chief and Council and act as a liaison between Council and Community;
- Maintain confidentiality of applicants at all times (will be required to sign a confidentiality form);
- Read/amend/approve minutes and present recorded minutes to Council;
- Honorariums will be paid to housing committee members.

Please submit letter of interest at the reception desk at the Administration Building clearly marked "Beausoleil Housing Committee Recruitment"

Only those selected will be contacted.