



**BEAUSOLEIL FIRST NATION LANDS & RESOURCES  
BUILDING PERMIT PROCEDURES AND GUIDELINES**

11 O' Gemaa Miikan, Christian Island, L9M 0A9 Phone: 705-247-8986 Email: [csunday@chimmissing.ca](mailto:csunday@chimmissing.ca)

**2026 - BUILDING PERMIT APPLICATION**

*LANDS – OFFICE USE ONLY*

<b>Date Received</b>	
<b>Recreational Lease File #</b>	
<b>Locatee File #</b>	

(APPLICANT SECTION)

**DESCRIPTION OF CONSTRUCTION**

<b>Start Date:</b>	<b>Finish Date:</b>
<b>Construction Type:</b>	
<b>Number of Trees cut:</b>	<b># of Lot Markers to identify:</b>

**LOT INFO**

<b>Legal Lot Description:</b>	
<b>Street Address:</b>	

**APPLICANT INFO**

<b>Lessee/Applicant:</b>		
<b>Address:</b>		
<b>Phone:</b>	<b>Home:</b>	<b>Cell:</b>
<b>Email:</b>		

**CONTRACTOR INFO**

<b>Name:</b>		
<b>Address:</b>		
<b>Phone:</b>	<b>Home:</b>	<b>Cell:</b>
<b>Email:</b>		

I/we hereby apply for a Building Permit described above:

\_\_\_\_\_  
**Applicant/Lessee**

\_\_\_\_\_  
**Contractor**

\_\_\_\_\_  
**Lands Manager**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Date**



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## BUILDING PERMIT PROCEDURES AND GUIDELINES

11 O' Gemaa Miikan, Christian Island, L9M 0A9 Phone: 705-247-8986 Email: [csunday@chimnissing.ca](mailto:csunday@chimnissing.ca)

### **BUILDING PERMIT PROCEDURES AND GUIDELINES**

1. Apply for a Building Permit at the Beausoleil First Nations Lands & Resources at 11 O' Gemaa Miikan. Please see number and email above to request a Building Permit application. Additionally, a Building Permit Application can be found on [www.chimnissing.ca](http://www.chimnissing.ca)
2. The applicant will submit a detailed site plan layout, with a description of the construction type as listed in the building permit fee schedule. These plans must thoroughly detail the work being done on the site layout page, this should include dimensions of construction and the Lot dimensions (if unsure please contact our office).
3. The height of the building should not exceed **30 feet (9 metres)** from ground level.
4. Any buildings or improvements shall be **10 feet (3 metres)** from the property back and sidelines.
5. The exterior of the building should be aesthetically acceptable.
6. Full payment of the Building Permit Application is required.
7. Absolutely no construction will commence until the Lands Manager has approved the permit. If the Lessee/Locatee fails to follow the correct Building Permit procedures, the Lessee will be subject to a **\$500 fee**, and a stop work order will be placed on Lessee(s)/Locatee(s) Lot.
8. Additionally, if the Lessee/Applicant is planning to install a septic system the installer/contractor will have to complete a Indigenous Services Canada Septic Application.
9. Once the Building Permit Application is completed, our office will issue a laminated Building Permit.
10. The Lessee/Applicant or Contractor will be required to schedule inspections for the various construction phases with a certified Inspector(s).
11. Please submit inspection forms to our office when completed.
12. It is encouraged that Lessee(s)/Locatee(s) have 50% of the construction done by a tradesman from BFN.
13. Building Permits are valid for (1) year from the date of approval. If the (1) year permit expires the Lessee/Applicant must reapply by contacting the Lands & Resources office at a cost of \$100.
14. These procedures and guidelines may be amended from time to time by the Beausoleil First Nation Chief & Council in accordance with the Lands & Resources Department. Lessee(s)/Locatee(s) will be notified when changes/amendments occur.
15. All construction is to be completed in accordance with the appropriate environmental laws and sections within the Cottage Lease: Sections 2(use), 8 (State of Repair), 16 (Rubbish), 18 (Environmental Standards) and 21 (Mitigation of Environmental Impacts) respectively.
16. Any Demolition or Construction project must acquire a disposal bin from a company off reserve.



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### ALL NOTIFICATIONS MUST BE DONE IN WRITING

TYPES OF CONSTRUCTION	BUILDING PERMIT FEE	TOTAL COST	CHECK CATEGORY
- Cottage (720 Sq ft. min.) - Addition - Guesthouse/Bunkie (720 Sq. ft. max) - Shed (> 100 sq. ft.) - Shed (< 100 sq. ft)	\$300.00 \$200.00 \$100.00 \$100.00 N/A	Requires permit	
- Replace Windows/doors - Shingles / replace roof	N/A N/A	Requires permit	
- New deck (with increased dimensions) - Replace old/decayed deck	\$80.00 N/A	Requires permit	
- Drilled wells, installers must provide a Well Technician License.	\$250.00		
- New Septic Installation, Installers must have a Building Code Identification Number (BCIN)	\$250.00		
- Driveways	\$80.00		
Removal of trees - Large - Medium - Small - Dead or hazardous trees	\$150.00 \$100.00 \$50.00 N/A	Notification Only	
- Lot improvements	\$100.00		
- Property Marker identification	\$25.00 per marker		
- Demolish/Remove buildings (disposal bin must be rented off-Reserve)	\$200.00		
- Hot tub/Sauna	\$50.00		
- Building Permit extension	\$100.00		
<b>Total Amount Due: \$ _____</b>			

<b>FOR OFFICE USE ONLY</b>	
Method of Payment: Cash _____	Cheque No. _____ Credit/Debit _____
Amount received \$ _____	Receipt No. _____
<b>Permit Extension:</b> _____	Receipt No. _____



# BEAUSOLEIL FIRST NATION LANDS & RESOURCES

## SITE LAYOUT PLAN

11 O' Gemaa Miikan, Christian Island, L9M 0A9 Phone: 705-247-8986 Email: [csunday@chimmissing.ca](mailto:csunday@chimmissing.ca)

1. Please indicate the dimensions of buildings/improvements in adjacent to the lot dimensions in the Site Plan Layout below. If the Lessee is unsure/unfamiliar with property boundaries a Lands/Compliance Officer will identify Lot markers (see fee schedule). The Lessee/Applicant must clearly define the construction area so the Lands/Compliance officer can identify the area of construction in adjacent with the lot lines/property markers.
2. Please indicate the placement of **wells & septic systems** or planned future locations of these structures.
3. If you have a blueprint or site layout plan separate from the Building Permit Application that is acceptable.



DATE: \_\_\_\_\_

APPLICANT: \_\_\_\_\_



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**BEAUSOLEIL FIRST NATION  
LANDS & RESOURCES DEPARTMENT**  
11 O'GEMAA MIIKAN  
CHRISTIAN ISLAND, ON L9M 0A9

## ***BUILDING PERMIT***

PERMIT NO. 2013-00

FILE NO. \_\_\_\_\_  
DATE ISSUED: \_\_\_\_\_  
EXPIRY DATE: \_\_\_\_\_  
FIRE ROUTE. \_\_\_\_\_  
LEGAL LOT DESCRIPTION: \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE: LANDS MANAGER





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## BEAUSOLEIL FIRST NATION LANDS & RESOURCES DEPARTMENT

11 O'GEMAA MIIKAN  
CHRISTIAN ISLAND, ON L9M 0A9  
PHONE: (705) 247-2051

# STOP WORK ORDER

ORDER NO. 2013-00

BY ORDER OF BEAUSOLEIL FIRST NATION LANDS MANAGEMENT ANY AND ALL WORK BEING DONE AT THIS SITE IS NOT COMPLIANT AS CONTRARY TO THE TERMS OF THE RECREATIONAL LEASE FOR THIS LOT. ALL WORK ON THIS SITE SHALL BE HALTED AND SUSPENDED IMMEDIATELY. PLEASE CONTACT THE LANDS & RESOURCES DEPT.

DATE ISSUED: \_\_\_\_\_ FILE NO.: \_\_\_\_\_

LOT DESCRIPTION: \_\_\_\_\_ 911 ADDRESS: \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE: LANDS MANAGER

\*REMOVAL OF THIS NOTICE IS PROHIBITED UNLESS PERMISSION IS GRANTED BY LANDS MANAGEMENT\*

