



Beausoleil First Nation Human Resources

11 O’Gemaa Miikaan
Christian Island, Ontario
L9M 0A9
(705) 247-2051 Fax: (705) 247-2239 Email: jobs@chimnissing.ca

EMPLOYMENT OPPORTUNITY

Childcare Assistant

Posting Date:	August 13, 2025
Classification:	8 month term (September – April)
Supervisor:	Lynda Hoksbergen, Education Director
Hours of Work:	40 hours per week
Salary:	Based on qualification
Closing Date:	August 27, 2025
Vacancy Status:	Existing

Overview

The Beausoleil First Nation is seeking a compassionate and dedicated Childcare Assistant to join our dynamic team at Beausoleil Day Care Centre. As a Childcare Assistant, you will play a vital role in the growth and development of young children, creating a nurturing, safe, and stimulating environment that fosters learning through play. Your expertise will be essential in promoting children’s physical, cognitive, and emotional well-being while collaborating with parents and colleagues to deliver high-quality early childhood education.

Key Responsibilities Include:

- Ensure Children are supervised at all times and assist with daily routine.
- Develop and implement developmentally appropriate programs based on the needs and interests of children.
- Create a safe, inclusive, and welcoming environment for all children and families.
- Observe, assess, and document children’s development to plan individualized learning goals.
- Support and encourage children’s social, emotional, and cognitive development.
- Foster positive relationships with parents and guardians, maintaining open communication and offering support.
- Ensure the health, safety, and well-being of children at all times.
- Collaborate with colleagues and support professional development initiatives.
- Adhere to the policies and procedures set out by the Beausoleil Day Care Centre, Beausoleil First Nation & Ministry of Education.
- Maintain up-to-date records and reports in compliance with regulatory requirements.
- Uses variety of teaching techniques including modeling, observing, question, demonstrating and reinforcing.
- Is open and flexible to learning and implementing new curriculum
- Recommends curriculum purchases (e.g., Texts, materials, equipment, etc.)
- Provides stimulating activities to promote the Ojibway Language and Culture.
- Other duties as requested by Supervisor

Related and other duties:

- Assists children in learning and appreciating their personal care needs; assists children with personal hygiene, medical and behavioral needs.
- Responsible for maintaining program equipment in good repair; assists with toy/equipment disinfecting.
- Responsible for maintaining an organized and clutter-free play environments and storage areas.
- Attends staff/program meetings as required.
- Participates in ongoing professional development and attends/maintains all mandatory training.
- Assists in the administration of first aid as required; participates in fire drills and other necessary emergency procedures.
- Participates in the supervision, training and mentoring of students and on-call staff.



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Qualifications:

- Early Childhood Education (ECE) Diploma or equivalent (Education Assistant, Developmental Service Worker) is an asset.
- Experience working with children between the ages of 18 months-6 years of age.
- Member of College of Early Childhood Educators in good standing is an asset.
- Fluency in Ojibway language an asset or willing to learn.
- Must have the ability to maintain a high level of Confidentiality.
- Knowledge of Child Care and Early Years Act.
- Knowledge of How Does Learning Happen Document.
- Must be patient and possess a caring attitude, energetic, Team player creative, able to interact with children.
- Valid First Aid/CPR, willing to obtain certification.
- Clear CPIC and VSS.

How to Apply

Submit a complete application package including:

- Cover letter
- Resume
- Copies of relevant diplomas/certificates
- Two recent employment related reference contacts

Email applications are preferred and can be sent to: jobs@chimnissing.ca

Alternatively, application packages may be dropped off at: Beausoleil First Nation Administration Building

Please clearly mark your application with your name and the position you are applying for. Shortlisted applicants must bring original documents to the interview.

Accessibility and Accommodation

Beausoleil First Nation is committed to a barrier free, inclusive recruitment process in accordance with the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act (AODA). Accommodations are available on request for all applicants during the hiring process.

Artificial Intelligence (AI) Use

Artificial intelligence is not generally used to screen applicants for this position. In cases of high application volume, AI tools may be used to assist with organizing application data, but not to make hiring decisions.