



POSTED: SEPTEMBER 20, 2022

Beausoleil Williams Treaty Settlement Trust: **Community Trustee Recruitment**

The Beausoleil First Nation Trust Selection Committee is seeking applications for those interested in acting as a Community Trustees for the Beausoleil Williams Treaties Settlement Trust. There is ***ONE POSITION*** for Community Trustees available at this time.

Trustee Role: Includes but is not limited to the following:

- Working with the corporate trustee on the administration of the Trust in accordance with the provisions of the Trust Agreement;
- Engaging, having oversight and liaising with professional advisors including the investment consultant, investment managers, accountant;
- Participate in quarterly review and investment meetings, community meetings and update meetings with Chief and Council;
- Review and approve of disbursement of payments of annual income to BFN, Qualified Members, authorized expenses, loans, capital payments;
- Reporting to Chief and Council and members on the management of the trust including audited financial statement and other annual reports, estimates for Qualified Members, compliance reports and more;
- Review and understanding of financial reports and statements, investment concepts and reports;
- Ensuring deadlines are met including the annual trust tax filing, meeting dates, and reporting requirements.

Term: 4 years

Time Commitment: Meetings usually last 2-3 hours and are generally scheduled Monday to Friday during the day and will be held on reserve in person. Community meetings will be scheduled on evenings or weekends. Meetings will be an average of 6 meetings per year. There is often more Information shared by both mail and email outside of regularly scheduled meetings. More time for review of audit and tax reporting is required February to April annually.

Compensation: Paid as an honorarium (rate to be set by Chief and Council) on a per meeting basis.

Training: Orientation held with the corporate trustee. Other online training may be available. Additional training may be offered, for example on investments.

Minimum Member Trustee Requirements:

- ✓ BFN member over the age of 18 who is mentally capable
- ✓ Not an undischarged bankrupt
- ✓ Not convicted of indictable offence in the past 5 years, or an offence involving fraud, breach of trust, conversion, forgery or theft or involving property held as a fiduciary or trustee
- ✓ Not a member of Chief and Council

Skill sets that help in this role:

- ✓ Understands financial concepts including basic math skills, and how to read a financial statement
- ✓ Understanding and interest in investment concepts including reading performance reports, knowing how stocks and bonds work
- ✓ Good decision making
- ✓ Good written and verbal communication skills including comfort presenting to Council and at community meetings
- ✓ Meeting/adhering to deadlines
- ✓ Working well with a team
- ✓ Being open to contact from Beausoleil First Nation members who might have questions

Application Process: Submit your application form to the Trust Selection Committee no later than **FRIDAY, SEPTEMBER 30, 2022 at 10:00 am**. Applications can be submitted via email to trustcomptroller@chimnissing.ca or dropped off at the Front Desk of the Administration Building, 11 O'Gema Miikaan, Christian Island, ON L9M 0A9.

The selection committee will conduct interviews and recommend appointments to Chief and Council.